

WIG Frequently Asked Questions – 3/14/2023

Attendance: 30 participants

Is there a word count limit in the online application?

We have added a comment box to allow for longer submissions.

Equipment is listed in neither eligible nor ineligible list of expenses. Is equipment eligible?

Possible, but likely not. This is depending on the connection to the intended use of WIG funds Track A or Track B activities.

What is the turn around time from when the application is submitted?

We plan for at least a 2-week review period for the WIG review team depending on the number and length of applications. All applicants will receive communication related to their application's status when all applications have been reviewed.

Are systems and software eligible expenses if it was related to training?

Possible, depending on the connection to the intended use of WIG funds Track A or Track B activities.

Can pre-planned expenses count for matching funds?

Yes.

What type of documentation would be needed to show that COVID had an impact on our company?

In the application narrative, you will need to describe how your project was/is related to addressing the negative impacts of the COVID-19 pandemic to your organization related to recruitment and retention of workforce.

If this is a brand-new business in development like childcare for example would that still qualify?

Yes.

Our project will be based on recruiting and retaining talent. Would getting our signage translated to Spanish for employees who don't speak English - would that be eligible?

Yes.

Do coffee shops fall under hospitality?

Yes.

Is there anyone who helps fill these grant questionnaires out?

Yes, please reach out to your local JDA's, Regional Council's, some Job Service Centers.

Can you clarify on if the grant can or can't be used for the salary associated with a position you need to create related to retention and recruiting?

The grant funds cannot be use for salary and fringe on a newly created position. All the costs associated to attract and hire the newly created position can. (Example: recruitment, promotion, training) Additionally, grant funds cannot be used for salary and fringe related to any existing positions either.

Do you need to include what you are using the match funds for in the budget breakdown?

Yes

Even if it is an ineligible item? Example: sign-on bonus

Sign-on bonus would be an eligible match expense and would fall under salary within a budget breakdown.

How would expense's for travel and lodging be budgeted as they vary?

Use current flight and lodging prices for projected costs. Give yourself some wiggle room as prices may vary. Please note though, that if you have requested too much for funds and the actual travel costs are less than what was budgeted for the grant funds you will have to return the unspent funds to the state.

In order to create an accurate budget, use the GSA rate for lodging. The ruling for the GSA rates are as follows on the link provided [Per Diem Rates | GSA](#). If you are traveling out-of-state you can use the same link to identify GSA approved rates for all U.S. states and Territories.