MINUTES of the  
WORKFORCE DEVELOPMENT COUNCIL EXECUTIVE COMMITTEE 
May 19, 2022 
2:00 – 3:00 p.m. 
TEAMS Conference Call 

Members present: Dave Farnsworth, Don Shilling, Pat Bertagnolli, Jason Ehlert, Perry Lubbers  
Ex Officio members present: Katie Ralston Howe 
Commerce staff and Job Service staff present: Tammy Barstad, Sherri Frieze 

Dave Farnsworth called the meeting to order at 2:00 p.m. 

APPROVAL OF MINUTES 
MOTION: It was moved by Perry Lubbers, seconded by Pat Bertagnolli to approve the executive committee minutes of February 23, 2022. Motion carried. 

WIOA STRATEGIC STATE PLAN UPDATE 
Katie Ralston Howe 
The WIOA State Plan is submitted every four years and updated every two years with an electronic submission to the Federal Department of Labor and the Governor’s office. The Federal project officer reviewed the plan and had 10 – 11 minor corrections. This update to the plan was in reference on how the pandemic was handled by the State of ND. The plan has been submitted electronically through the Federal portal ahead of schedule. 

IN DEMAND JOBS LIST 
Katie Ralston Howe 
List needs to be updated and reviewed each year, maintaining a data-driven list. The Research Division within Commerce has compiled all edits and updated the list to 115, up from 102 jobs of last year. Jobs are not posted on how they are ranked but are listed as industry categorization. 

REVIEW WDC DRAFTED RECOMMENDATIONS 
Katie Ralston Howe 
Phil Davis 
The Workforce Development Council (WDC) is recommending four main themes this legislative session, that are made up of these four WDC subcommittees that have been meeting monthly for the past year. 

1. Career Explorations and Skills Gap  
2. Removing Barriers to unemployment  
3. Recruit and Retain employees  
4. Occupational Licensing Reform – will be ready for the Q3 council meeting.  
5. NGA workgroup – cohort will end June 30th and the researching process will extend into July. – will be ready for the Q3 council meeting. 

The Q2 meeting in Watford City on June 2 will include:
1.) Approval of the 3 subcommittee recommendations.
2.) National Governor’s Association workgroup update
3.) WIOA Update
4.) In Demand Jobs List update
5.) Jace Beehler to give an update on the Governor’s recommendations.
6.) Member updates
7.) Daniel Stenberg to present to the council at lunch to discuss local happenings in Watford City.

ADJOURNMENT

MOTION: It was moved by Jason Ehlert, seconded by Pat Bertagnolli to adjourn the meeting. Meeting was adjourned at 3:00 p.m.