

MINUTES of the  
**WORKFORCE DEVELOPMENT COUNCIL EXECUTIVE COMMITTEE**  
March 6, 2025  
1:00 – 2:00 p.m.  
TEAMS Conference Call

**Members present:** Cindy Griffin, Matt Marshall, Kellie Carlson, DJ Campbell, Josh Blackaby

**Ex Officio members present:** Katie Ralston Howe, Pat Bertagnolli

**Commerce staff and Job Service staff present:** Sherri Frieze

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Cindy Griffin called the meeting to order at 1:00 p.m., welcoming the members via the TEAMS audio/video call.

**APPROVAL OF MINUTES**

**MOTION:** It was moved by Kellie Carlson, seconded by Matt Marshall to approve the executive committee minutes of December 3, 2024. Motion carried.

**WORKFORCE STUDY AND MEMBERSHIP UPDATE**

**Katie Ralston Howe**

**Workforce Study:**

The study being conducted by Deloitte is moving forward at a rapid pace. The mid project report is being reviewed and WIOA core partners had a strategic planning recently with them. The Deloitte team will be in Bismarck next week conducting strategic planning at the WDC meeting.

**Membership Update:**

Al Dohrmann has been appointed as the Governor's designee on the council, formerly held by Jace Beehler.

Some council members are coming to the end of their term in June. In the WDC bylaws, members can stay in their position until a new member is appointed to fill their seat. Engagement from the council will be looked upon, for geographic and industry representation for new members.

**WIOA PARTNER LEGISLATIVE UPDATE**

**All**

Partners gave legislative updates to their agencies.

**WDC QUARTER 1 AGENDA REVIEW**

**Katie Ralston Howe**

- Meeting start time - 9:00 a.m. in Bismarck
- Strategic Planning for 3 hours with Deloitte
- Working Lunch
- LMI updates
- Legislative Updates
- Next Steps

**NGA Conference**

**Katie Ralston Howe**

Katie and Matt Marshall will be attending the National Governor's Association (NGA) Conference in Washington DC, March 12 -14<sup>th</sup>. Follow up to the conference will be discussed at the Q2 WDC meeting.

**ADJOURNMENT**

The meeting was unanimously adjourned at 2:00 p.m.