

2025 Community Hall Grant

Introduction

The North Dakota Department of Commerce is accepting proposals for the Community Hall Grant. The department has been appropriated funds available in the amount of \$175,000 to eligible organizations.

Timeframe

Grants shall be available during the current biennium: July 1, 2025 through June 30, 2027.

Eligible Applicants

Must be a community hall that provides multi-function space for community events located in rural North Dakota communities.

Application Process

Eligible organizations shall submit a concise application letter to the Department of Commerce. Applications shall identify the applicant, point of contact and associated contact information, amount requested, intended uses for the funds requested, current infrastructure challenges, current and/or future events, and desired outcomes.

Applications shall be submitted **electronically by 5:00 p.m. CDT, September 1, 2025**, to the Grant Administrator of the Department of Commerce's Tourism & Marketing division:

McKenzie Clayburgh
clayburghmckenzie@nd.gov

Review Process

The Department of Commerce will evaluate applications submitted to the Community Hall Grant. Upon completion of the review process, the Department of Commerce shall notify applicants of funding decisions and issue award funds to a successful applicant.

Intended Use of Award Funds

The Community Hall Grant funds should be to improve infrastructure to allow the continued use of the facility for community and public events. Funds must be used to maintain and improve the physical infrastructure and are not intended to be used for administrative costs.

Accountability

Successful applicants must track all expenditures of award funds and retain documentation that is readily accessible for auditing purposes. Successful applicants must fulfill reporting requirements by providing a written report to the Department of Commerce, **every 6 months**, to fulfill legislative reporting requirements (format provided by the Department of Commerce).

Successful applicants must submit a written report using the provided format to the Department of Commerce by June 30, 2027, that summarizes how award funds were spent and describing progress toward the desired outcomes identified in their respective applications. The written reports shall also identify any unspent award funds and provide any photo and video assets documenting the results of the grant. The report shall be submitted to the Grants Division of the Department of Commerce's Tourism & Marketing Division.