

2022-2023 REGISTERED INSTALLER AND INSPECTOR MANUFACTURED HOME APPLICATION

NORTH DAKOTA DEPARTMENT OF COMMERCE

DIVISION OF COMMUNITY SERVICES

SFN 58299 (2/22)

(Check one) <input type="checkbox"/> New Registration <input type="checkbox"/> Registration Renewal (Registration No. _____)		Date of Application
Name	Address	
City	State	ZIP Code
Email	Phone	Cell

Check Appropriate Box:

June 7, 2022 – Holiday Inn Prairie Room, Fargo ND
3803 13th Ave South, Fargo, ND 701-282-2700

Block of rooms under ND Manufactured Home Training

NOTE: A late fee of \$25 will be assessed for all registrations after the May 27, 2022 deadline.

- 9:00 a.m. - 12:00 p.m. – Existing Inspector Refresher
- 1:00 p.m. - 5:00 p.m. – Existing Installer Refresher

June 15, 2022 WSI Multipurpose Room 1600 East Century Ave Suite 6, Bismarck, ND (North Door)

NOTE: A late fee of \$25 will be assessed for all registrations after the May 27, 2022 deadline.

- 9:00 a.m. - 12:00 p.m. – Existing Installer Refresher
- 1:00 p.m. - 5:00 p.m. – Existing Inspector Refresher

June 16, 2022 WSI Multipurpose Room 1600 East Century Ave Suite 6, Bismarck, ND (North Door)

NOTE: A late fee of \$25 will be assessed for all registrations after the May 27, 2022 deadline.

- 9:00 a.m. - 5:00 p.m. – New Installer, New Inspector, or Online Training Recipient

Required Attachments:

- Registered Installer and Inspector Application (SFN 58299) must be **NOTARIZED**
- **INSTALLERS ONLY** - Copy of contractor's liability insurance in the amount not less than \$250,000 with provision to notify the DCS upon cancellation (**INSURANCE MUST ACCOMPANY APPLICATION**)
- **INSTALLERS ONLY** - Copy of letter of credit, certificate of deposit, or surety bond in the amount of \$10,000 with provision to notify the DCS upon cancellation (**BOND MUST ACCOMPANY APPLICATION**)
- Copy of valid driver's license or copy of birth certificate (**NEW INSTALLERS OR INSPECTORS ONLY**)

Application Fee must accompany this form and submitted by May 27, 2022.

Please make checks payable to: **ND Department of Commerce or call Tammy @ 701-328-5305 to pay by credit card**

<input type="checkbox"/> Registration (Required)	\$150.00
<input type="checkbox"/> Training Fee (Required)	50.00
<input type="checkbox"/> Training Manual (if needed)	<u>25.00</u>
Total	\$225.00

NOTE: A late fee of \$25 will be assessed for all registrations received after the deadlines listed above.

I, the undersigned principal (applicant), do hereby declare under penalty of perjury, that all information provided in this application is accurate to the best of my knowledge.

 Applicant Signature

State of _____

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20 _____ by

 Applicant Name

 Notary Public

My Commission Expires _____

SEND TO: Manufactured Home Program • Division of Community Services • PO Box 2057 • Bismarck, ND 58502-2057