

**WEATHERIZATION ASSISTANCE PROGRAM ESTIMATOR FIELD INSPECTION**  
**NORTH DAKOTA DIVISION OF COMMUNITY SERVICES**  
**SFN 59495 (01/12)**

Name			Job Number	Date
Address			City	Home Phone
Directions				Work Phone
Audited By	Furnace Work?	Heat Loss Needed?	Number of Rooms	
<b>Conditioned Building Specs.</b>			Building Age:	Lead Book?
:	X	X	<b>Electric Baseload</b>	<input type="checkbox"/> Mobile Home
:	X	X	Refrigerator Make/Model:	<input type="checkbox"/> 1 Story
:	X	X	Refrigerator Kwh/Yr:	<input type="checkbox"/> 1½ Stories
:	X	X	Lights on 2 hours or more:	<input type="checkbox"/> 2 Stories
:	X	X	Existing wattage of lights:	<input type="checkbox"/> 2½ Stories
<b>Combustion Appliances Present</b>				
<input type="checkbox"/> Secondary Heat <input type="checkbox"/> Cook Stove <input type="checkbox"/> DHW <input type="checkbox"/> Fireplace <input type="checkbox"/> Other _____				
<b>General Heat Waste</b>			<b>Comments:</b>	
Water Heater Jacket				
Pipe Insulation				
Weatherstrip				
Door Bottom				
Door Sweep				
Threshold				
<b>Health and Safety</b>			<b>Comments:</b>	
CO Detector				
Smoke Detector				
Exhaust Fan				
Exhaust Vent Kit				
Dryer Vent				
Sump Pump Cover				



<b>Estimator Checklist</b>	
Checked and verify all attic insulation levels. (Verify additions, dormers, etc. if possible.)	
Checked for electrical hazards in attics, knee walls, crawlspaces, etc. (knob and tube wiring?)	
Checked and verify wall insulation levels. Verify insulation levels in additions, try not making assumptions	
Checked insulation levels of foundation walls interior and exterior in crawlspaces etc. Can insulation be applied to interior?	
Condition and R-values of doors verified. Good storm door existing? Door in buffered zone? R values less than .85 need photo documentation.	
Verified all windows have at least two panes of glass and verified integrity of windows. R values less than .85 need photo documentation.	
Lightbulbs on 2 or more hours a day	
Refrigerator make/model or date verified.	
Smoke and CO detectors. (Minimum of 1 per floor and within 15 ft. of bedrooms.)	
Is dryer venting sufficient. (Rigid or semi-rigid metal and have good vent with damper on exterior).	
Exhaust fans are vented to exterior with good venting and damper.	
Pipe Insulation and/or Water heater jacket needed?	

<b>Diagnostic checklist</b>	
Verified cfm of home.	
Pressure pan check on ductwork outside of envelope.	
Room to room test on rooms with suspected high room pressures.	
Combustion analysis on furnace and water heater. (Pictures taken)	
Is worst case necessary pre-wx. (noticeable issues, rental property, etc.)	
Ashrae needed? Filled out on back of diagnostic sheet. (bathrooms noted, windows in bathrooms, cfm of fans verified, etc.)	

<b>File Checklist</b>	
Lead sheet filled out?	
Historic information sent or documented age.	
Purchase orders for materials written out signed and sent to appropriate vendors.	

**Footprint of home.**